

PELATIHAN INTERNET DAN APLIKASI PERKANTORAN BAGI GURU-GURU DI LINGKUNGAN UPTD PENDIDIKAN PRAMBANAN KLATEN

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ABSTRACT

ABSTRACT This activity aims to provide knowledge about the internet like browsing, email, weblog and office applications. The expected outcome of this activity is to (1) provide an understanding to teachers in the District of Prambanan Klaten UPTD order to understand and apply about browsing, email and weblog; (2) Provides an understanding of office applications such as MS Word, MS Excel and MS PowerPoint practical, so that this knowledge can be used in class learning respectively. Methods activity is counseling, training and monitoring. Extension lectures and discussions, provides an understanding of the techniques of browsing, email, office applications weblog and practically. Training of independent tasks, provides an opportunity to try to practice the use of browsing, email, office applications weblog and practically. Presentation of the monitoring of application usage browsing, email, office applications weblog and handily. This activity was attended by 58 participants. All participants came from the teachers in the District of Prambanan Klaten. The results of activities in mind that all participants can understand more about the use of browsing, email, office applications weblog and practically. After being given the task of independent, participants can practice the use of browsing, email, office applications weblog and practically. Monitoring and presentation of results accompanied view their work, all can show good results given.

Kata Kunci: *e-mail, Power point*