

## **Need Analysis for Developing Vocational Teacher Training Models**

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### **ABSTRACT**

This study aims to identify the needs for the development of teacher training model Competency Vocational High School Office Administration (SMK kkap).

The research was conducted by survey method using quantitative descriptive analysis. Subject of the study consisted of teachers of SMK kkap in Yogyakarta. The data collection was done by using questionnaires and documentation techniques. Descriptive data were analyzed quantitatively by displaying the percentage that is packaged in the table.

The results showed that teachers of SMK kkap in Yogyakarta is in need of training to improve the mastery of subject matter included in the group of subjects of specialization consists of subjects: introduction to economics and business, introduction to administration offices, introductory accounting, office automation, correspondence , archives, digital simulation, personnel administration, financial administration, administrative facilities and infrastructure, administration, public relations and protocol. Unless the subject matter, the teachers also want training to support various aspects of learning include: learning media, learning strategies, teaching materials, classroom action research, evaluation of learning outcomes and learning theory. Form of training desired by teachers is at once a theory of practice.

Kata Kunci: *need analysis, development, training models*